



Meeks Bay Fire Protection District

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Michael Schwartz, CHIEF

BOARD OF DIRECTORS:
Edward I. Miller
Stephen W. Hyde
Ellie Beals
Korie Kromydas
Jennifer Lemke

Meeks Bay Fire Protection District Board of Directors Meeting

Minutes
April 15, 2020

Due to the threat of COVID-19 (Coronavirus), this meeting was held remotely as authorized by Executive Order #25-20 (11) issued by Governor Newsom on March 12, 2020.

Directors Present via Teleconference: Director Beals, Vice President Hyde, Director Kromydas, Director Lemke and President Miller

1. Call to Order

The meeting of the Meeks Bay Fire Protection District Board of Directors, for the month of April was called to order at 3:36 by President Miller.

2. Additions to Agenda/Approval of Agenda

It was moved by Director Kromydas and seconded by Director Lemke to approve the agenda as presented. The motion passed unanimously.

3. Approval of Past Minutes

It was moved by Director Kromydas and seconded by Vice President Hyde to approve the Board Minutes dated March 18, 2020, as presented. The motion passed unanimously.

4. Financial

It was moved by Director Kromydas and seconded by Vice President Hyde to accept the financial reports, items 4.A-E, as presented. The motion passed unanimously.

5. Public Input

There was none.

6. Business Requiring Action

A. Resolution 2020-02 Declaring a Consolidated Election be Held in our Jurisdiction with Other Districts Requesting Election Services

It was moved by Director Beals and seconded by Director Lemke to adopt Resolution 2020-02, declaring an election be held in our jurisdiction, consolidated with other districts requesting election services. The motion passed unanimously.

B. Resolution 2020-03 California Office of Emergency Services (Cal OES) 130 Designation of Subrecipient's Agent Hazard Mitigation Grant Program and Pre-Disaster Mitigation Program

It was moved by Director Beals and seconded by Director Kromydas to designate the Fire Chief, as agent, to provide assurances and agreements required to the Governor's Office of Emergency Services, as required to implement the project; and further authorize the Fire Chief to execute and file Cal OES 130 with the California Governor's Office of Emergency Services. The motion passed unanimously.



C. Fire Agencies Self Insurance System (FASIS) Election of Board of Directors

It was moved by Director Beals and seconded by Director Lemke to vote for all nominees, with the exception of Mark Heine. The motion passed unanimously.

D. Ratify Recliner Purchases and Surplus of Replaced Recliners

It was moved by Director Kromydas and seconded by Vice President Hyde to ratify the purchase of two recliners to be placed at Meeks Bay Fire, for a cost of approximately \$2,100 (plus tax); and declare the two, replaced recliners as surplus and authorize the Fire Chief to dispose of the recliners as deemed appropriate. The motion passed unanimously.

E. Alternative Governance Between Meeks Bay Fire and North Tahoe Fire

There was no discussion.

F. Next Board Meeting Dates

The next meetings of the Board of Directors will be May 20th and June 17th.

7. Chief's Reports

Chief Schwartz updated the board on activities since the last meeting. Items of particular interest included:

- S Explained the process of the incident management plan and management team;
- S COVID-19 is likely to affect our revenue stream;
- S Personnel are actively tracking all expenses connected to COVID-19 in anticipation of possible FEMA reimbursements;
- S Prevention has begun inspections again, but will be unable to complete inspections at any building where protective measures aren't being taken;
- S Ensuring adequate protective measures are being taken throughout the districts' facilities;
- S Commended the boards for the remodels of the Meeks Bay and Homewood stations, which ultimately allows the two stations to remain staffed
- S There will likely be more stimulus packages following the pandemic. Chief McNamara is working with Facilities and Prevention for "shovel-ready" projects if we receive funding;
- S Currently, it appears that both El Dorado and Placer Counties are flattening the pandemic curve;
- S PIO Holland is on assignment working at the Nevada State EOC during the pandemic;

Chief Leighton

- S Explained the continuity of operations and what it will look like if there is a draw down of staffing levels;
- S Participating in operations meetings with both El Dorado and Placer Counties on a daily basis;
- S There is a plan for one North Tahoe and one Truckee station to be used for staff quarantine if there is a run of infections in local fire staff.

Chief McNamara

- S Discussed the use of public/private community barbecues and not allowing charcoal to be used. They will need to use LPG;
- S Plan checks are now being reviewed digitally, utilizing a new digital plan review table;
- S In the process of obtaining ultra-violet lights to assist with decontaminating apparatus;

Chief Whisler

- S Training has been adapted due to not being able to train with large groups;
- S Three new firefighters are being brought on and training will need to take place utilizing a simulation academy with limited personal contact. Fortunately, they are lateral entry firefighter/paramedics;



Chief Sedgwick

S Firefighter Marshman discovered an opportunity to obtain and utilize two drones on loan from DJI in support of our COVID-19 responses. DJI is one of the drone manufacturers where the Districts have purchased UAS (drones) and is currently conducting a public outreach campaign to support fire agencies' bio-responses. They sent the district two aircraft for use over the next three months. These drones will give staff an opportunity to apply the use of drones for a lot more than just passive observation; and

Chief Lagano

S Due to the lack of adequate security measures, the Zoom platform, used for virtual meetings, has been removed from all district computers.

8. Information Items

S Report from Sustainable Community Advocates;

S President Miller asked Chief Schwartz to convey to the staff the board's appreciation for their service to our communities; and

S President Miller informed the board that former director Massie has been taken to a facility in Roseville

9. Adjournment

There being no further business to come before the Board, it was moved by Director Kromydas and seconded by Director Lemke to adjourn the meeting of the Board of Directors at 4:42pm.

Respectfully submitted,
Shawn R. Crawford
Clerk of the Board

Staff Attendees:

Fire Chief Michael Schwartz
Division Chief Steve Leighton
Division Chief Steve McNamara
Clerk of the Board Shawn Crawford