



To: Board of Directors
From: Steve Simons, Fire Chief
Date: January 21, 2019
Subject: Election of Officers and Committee Assignments

Background

Each year, the Board selects officers for that year - President, Vice-President, Secretary/Treasurer. There are no rules stipulating how long a Director may serve in any position.

Officers:

1. *President* - leads the meetings, signs contracts and agreements on behalf of the District, and, if given the authority, speaks on behalf of the Board.
2. *Vice-President* - fulfills the functions of the president in his/her absence.
3. *Secretary/Treasurer* - reviews all district financial documents and leads the Finance Committee.

The Board also has the following standing committees which have been filled by the following directors:

1. *Planning* - all directors
2. *Personnel* - Massie and Miller
3. *Wage and Salary* - all directors
4. *Finance* - Hyde and Warmack
5. *Public Information* - Miller
6. *Building* - Kromydas and Massie

Any committee which does not meet on a regular basis can be set up as an ad-hoc committee and not be set as a standing committee.

Recommendation

Select President, Vice-President and Secretary/Treasurer. Fill or re-affirm standing committee assignments. Dissolve committees which are no longer necessary.