



# Meeks Bay Fire Protection District

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Steve Leighton, CHIEF  
BOARD OF DIRECTORS:  
Edward I. Miller  
Korie Kromydas  
Jennifer Lemke  
Louie Fielding

## Meeks Bay Fire Protection District Board of Directors Meeting

**Minutes**  
July 21, 2021

**Directors Present:** Director Fielding, Vice President Kromydas, Director Lemke and President Miller

**1. Call to Order**

The meeting of the Meeks Bay Fire Protection District Board of Directors, for the month of July was called to order at 3:54pm by President Miller.

**2. Additions to Agenda/Approval of Agenda**

It was moved by Director Lemke and seconded by Vice President Kromydas to approve the agenda as presented. The motion passed unanimously by roll call vote.

**3. Approval of Past Minutes**

It was moved by Vice President Kromydas and seconded by Director Lemke to approve the Board Minutes dated June 16, 2021, as presented. The motion passed unanimously by roll call vote.

**4. Financial**

It was moved by Director Fielding and seconded by Vice President Kromydas to accept the financial reports, items 4.A-E, as presented. The motion passed unanimously by roll call vote.

**5. Public Input**

There was none.

**6. Business Requiring Action**

**A. Review of Candidate Application(s) and Possible Selection to Fill Board Vacancy**

There were no candidate applications submitted.

**B. Public Hearing to Approve: Fire Protection and Emergency Response Services Assessment Annual Report; Annual Update of the Budget for the Assessment; Annual Update of the Services to be Provided; Annual Update of Other Specifics of the Assessment; and Authorize the Continuation of the Fire Suppression Assessment**

The Public Hearing was opened at 3:56pm

It was moved by Director Fielding and seconded by Director Lemke to approve the Fire Protection and Emergency Response Services Assessment Annual Report for 2021; the annual update of the budget, with an increase of 2% based on the December 2020 San Francisco Area CPI-U, for the assessment shown in the report; the annual update of the services to be provided shown in the report; the annual



update of all other specifics of the assessment shown in the report; and authorize the continuation of the assessment. The motion passed unanimously by roll call vote.

Staff will provide additional information to better explain the budget breakdown in the report.

The Public Hearing was closed at 4:02pm.

### **C. Long-term Planning with North Tahoe Fire**

Because Director Lemke attends North Tahoe Fire's board meetings, President Miller requested that she report on those meetings and asked that it be agendaized for future meetings. Director Lemke explained that she would do that, but the information might be dated because North Tahoe Fire's meetings are the week following the Meeks Bay Fire meetings. Chief Leighton also commented that his Chief's Report covers North Tahoe Fire information as it pertains to Meeks Bay Fire.

A Request for Proposal (RFP) could cost from \$40-\$60,000.

The RFP to analyze the current fiscal wellness of the District, fiscal wellness of the District after ten years, and fiscal wellness of North Tahoe Fire Protection District after potential annexation/consolidation to be used for Plan For Services required by LAFCo and to determine a need for a benefit assessment, was just approved by legal counsel. Staff will proceed with sending it to all board members, and consultants to obtain proposals. The board will then decide how to move forward and how it will be paid for.

### **D. El Dorado County West Shore Resident Deputy**

President Miller will draft a letter explaining that the community would like to have a resident deputy as we have had in the past, and inquire of the sheriff's office, their deputy staffing status overall. To be reviewed at the next meeting.

Both Chief Leighton and Division Chief Whisler ensured the board that at no time has staff been in jeopardy, has safety been compromised, nor has patient care been delayed.

### **E. Next Board Meeting Dates**

The next meetings of the Board of Directors will be August 18<sup>th</sup> and September 29<sup>th</sup> (last Wednesday of the month).

## **7. Chief's Reports**

Chief Leighton updated the board on activities since the last meeting. Items of particular interest included:

S Gave update on fires in northern California, focusing on the Tamarack Fire, located in the Humboldt-Toiyabe National Forest.

S American Rescue Plan is being provided by Dept. Of Treasury through El Dorado County.  
McNamara



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- S Beginning July 1<sup>st</sup>, the agreement with El Dorado County for plan reviews of sprinklers, addressing, and vegetation management clearing are now being done by North Tahoe Fire Prevention personnel. This only affects building permits established after June 30, 2021.
- S AB 38 pertaining to real estate defensible space inspections took effect July 1<sup>st</sup>. This bill requires that every real estate transaction must show documentation of compliance with PRC 4291. This is an unfunded mandate for all agencies, with the exception of Cal Fire which received several million dollars. Through the assistance of legal council, it has been determined that our districts do not have a responsibility to complete these inspections. Staff is directing inquiries to the appropriate county and Cal Fire.

### 8. Information Items

- S Report from Sustainable Community Advocates
- S Thank you card to firefighters and EMTs
- S President Miller complimented PIO Holland regarding fire safety notifications
- S President Miller represented Meeks Bay Fire at the Meeks Bay HOA meeting
- S PIO Holland explained the intricacies and challenges of informing visitors and residents of Red Flag days

### 9. Adjournment

There being no further business to come before the Board, it was moved by Vice President Kromydas and seconded by Director Lemke to adjourn the meeting of the Board of Directors at 5:54pm.

Respectfully submitted,  
Shawn R. Crawford  
Clerk of the Board

### Staff Attendees:

Fire Chief Steve Leighton  
Division Chief Steve McNamara  
Division Chief Alan Whisler  
Clerk of the Board Shawn Crawford  
Administrative Asst. II Kelly Martin  
PIO Erin Holland  
Fuels Coordinator Eric Horntvedt  
Captain Jamie Sheppard  
Captain Nikki Wagner