



Meeks Bay Fire Protection District

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Steve Simons, CHIEF
BOARD OF DIRECTORS:
Edward I. Miller
Jane L. Warmack
Stephen W. Hyde
Ellie Beals
Korie Kromydas

Meeks Bay Fire Protection District Board of Directors Meeting

Minutes
August 28, 2019

Directors Present: Director Beals, Vice President Hyde, Director Kromydas, President Miller and Director Warmack

1. Call to Order

The meeting of the Meeks Bay Fire Protection District Board of Directors, for the month of August was called to order at 3:30pm by President Miller.

2. Additions to Agenda/Approval of Agenda

It was moved by Director Warmack and seconded by Vice President Hyde to approve the agenda as presented. The motion passed unanimously.

3. Approval of Past Minutes

It was moved by Director Warmack and seconded by Vice President Hyde to approve the Board Minutes dated July 24, 2019, as presented. The motion passed unanimously.

4. Financial

It was moved by Director Beals and seconded by Director Warmack to accept the financial reports, items 4.A-G, as presented. The motion passed unanimously.

5. Public Input

There was none.

6. Presentation Items

A. El Dorado County Sheriff's Office Code Red Presentation by Deputies Eden Hendley and Greg Almos

The deputies were unable to attend the meeting so it was moved by Vice President Hyde and seconded by Director Warmack to table this presentation until the September board meeting. The motion passed unanimously.

B. Letter of Resignation from Director Warmack

Regrettably, Director Warmack submitted her resignation which will be effective August 31, 2019.



C. Review Board Vacancy Process

Although an advertisement of the board vacancy was published in the Sierra Sun newspaper, and interested persons have responded, Notices of Vacancy will still need to be posted in three locations for 15 days prior to the September board meeting. Staff will also post additional ads in the September 6th and 13th editions of the Sierra Sun. To be considered for the vacant board position, candidates must be registered to vote within the District boundaries, and will be instructed to submit a resume and letter of interest to Shawn Crawford as Clerk of the Board.

Directors will be provided, under separate cover, copies of resumes and letters of interest received from candidates prior to the September Board meeting. Additional copies will be made available at the Board meeting.

D. Newsletter Review

Staff presented and the board reviewed the latest newsletter which has recently been mailed to property owners and registered voters in the district. Upon review of the newsletter, there was discussion regarding emergency evacuations.

7. Business Requiring Action

A. Election of Board Secretary/Treasurer

It was moved by Director Kromydas and seconded by Vice President Hyde to elect Director Beals to the position of Secretary/Treasurer of the board. The motion passed unanimously.

B. Homeowner Meetings - Follow up and Future Public Meetings

President Miller stated that there was a good turnout at the Tahoe Cedars meeting. When he asked the attendees if they remembered receiving the ESCI survey, only one person acknowledged that they had. Chief Simons, PIO Holland and Forest Fuels Coordinator Horntvedt, also attended and spoke at the meeting. There were also representatives from several agencies that provided service to the community.

C. Alternative Governance Models Between Meeks Bay Fire and North Tahoe Fire

Staff provided the board with a checklist of specific criteria which the board decided would be met prior to any further action with LAFCO and/or other external government agencies. The following actions have taken place:

- President Miller, Chief Simons and several staff made presentations at homeowner/property owner meetings held in the local communities, regarding changes in Meeks Bay Fire as their emergency service provider;
- Staff has interacted with approximately 250-300 local residents and property owners at meetings and the annual pancake breakfast;
- Chief Simons has reached out to El Dorado County Supervisor Sue Novasel regarding additional, proposed meetings;



- Additional copies of the ESCI survey were made available at the area homeowner meetings.

- **Next Board Meeting Dates**

The next meeting of the Board of Directors will be September 25th, which is when the final budget will be presented for adoption, and the October meeting will be on the 23rd.

8. Chief's Reports

President Miller gave strong compliments to Chief Simons regarding the running of the fire scene from the previous night.

Chief Simons updated the board on activities since the last meeting. Items of particular interest included:

- Chief Simons thanked Director Warmack for her contributions as a board member and to the community;
- July and August have been very busy with over 300 calls in July;
- have had three structure fires in the last two weeks, two of them on the west shore;
- Prevention and plan review have been extremely busy due to end of season activity;
- El Dorado Hills Fire is very interested in the track chipper, dump truck and chipper trailer. Chief Simons and staff gave a demonstration of the equipment;
- Engineer/Paramedic/RN Mike Jacob is the district's Continuous Quality Improvement (CQI) Coordinator. He recently sent a nice message to all personnel summarizing some of the significant medical and trauma calls over previous several weeks;
- BC Whisler ran many personnel through live-fire training at the Carson City burn building;
- Emerald Bay response zone communication and protocols are in effect which has already led to more appropriate responses to calls;
- We have been very fortunate that there have not been a lot of large fires in California so far this year and just a few small fires we have assisted with in Nevada;
- Chief Simon's reminded the board that his retirement date is end of shift on December 1st and his last Meeks Bay Fire Board meeting will be the November meeting;
- Chief Schwartz has been actively recruiting to fill the positions opening up due to the retirements of Chiefs Simons and Conradson;
 - Chief Steve Leighton will be starting October 15th as the Division Chief of Operations;
 - Chief Conradson will be retiring the beginning of November and a conditional offer of employment has been offered to Chief Regan of North Lake Tahoe Fire (*Incline Village*);
- The firefighter hiring consortium has received approximately 200 applications to be a part of the fire academy. The testing process will begin next week;
- The district is currently accepting applications for the open Fire Prevention Officer position which was left vacant by FPO Ransdell's departure;
- Staff is working on a FEMA grant for an early warning system which can benefit citizens and visitors basin-wide;
- Staff has been performing vacation home rental (VHR) inspections in El Dorado County;
- BC McNamara is working on new ambulance contract with El Dorado County
 - He reminded the board that El Dorado County sets the ambulance rates, not North Tahoe Fire;
- and



- Pine needle pickup is still a problem; the biggest of which is funding sources.

9. Information Items

- President Miller informed the board that a resident contacted him concerned about an alarm going off at Station 62. After several days of investigation (the alarm system appeared to be functioning properly), Captain Hacker discovered a bag of old smoke detectors that had been dumped behind the station and their alarms were intermittently going off;
- Former Director Massie says he is doing better and hopes to be home soon;
- Director Beals is concerned that the supposed cost savings attributable to a legal unification between Meeks Bay and North Tahoe Fire Districts, is just associated with workers' compensation. Staff informed the board that there are a lot more areas to save money by eliminating several redundancies. Staff will work on an efficiencies list to present to the board; and
- Chief Schwartz advised the directors to pay attention to the North Sonoma County ERAF case currently taking place.

10. Adjournment

There being no further business to come before the Board, it was moved by Director Warmack and seconded by Vice President Hyde to adjourn the meeting of the Board of Directors at 4:57pm.

Respectfully submitted,
Shawn R. Crawford
Clerk of the Board

Additional Attendees:

Fire Chief Michael Schwartz
Fire Chief Steve Simons
Division Chief Todd Conradson
Director of Finance Kim Eason
Clerk of the Board Shawn Crawford
Battalion Chief Steve McNamara
Public Information Officer Erin Holland
Captain Jamie Sheppard
Firefighter Ted Soloski
Firefighter Brent Wible

Additional Attendees:

Doug Estill
Jennifer Lemke
Paul Schulz
Richard Warmack