



# Meeks Bay Fire Protection District

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Steve Leighton, CHIEF

BOARD OF DIRECTORS:

Edward I. Miller

Korie Kromydas

Louie Fielding

Bob Millslagle

**Board of Directors Meeting  
Wednesday, December 6, 2023 ❖ 3:30 p.m.**

## Minutes

**Directors Present:** Director Fielding, Vice-President Kromydas, President Miller, and Director Millslagle a quorum is established.

### 1. Call to Order

The meeting of the Meeks Bay Fire Protection District Board of Directors for the month of December was called to order at 3:34 p.m. by President Miller.

### 2. Additions to Agenda/Approval of Agenda

There were no additions or changes to the agenda. There was no public comment.

It was moved by Director Kromydas and seconded by Director Fielding to approve the agenda as presented. The motion passed unanimously by roll call vote.

### 3. Approval of Past Minutes

There were no changes to the minutes from the November 8, 2023 meeting. There was no public comment.

It was moved by Director Kromydas and seconded by Director Millslagle to approve the Board Minutes dated November 8, 2023, as submitted and posted. The motion passed unanimously by roll call vote.

### 4. Financial

There was a discussion between Board and staff.

It was moved by Director Fielding and seconded by Director Kromydas to accept the financial reports, Items 4.A-E, as presented. The motion passed unanimously by roll call vote.

### 5. Public Input

There was none.

### 6. Business Requiring Action

#### A. Public Hearing to Adopt Resolution 2023-11 Authorizing the Schedule of Cost Recovery Fees

**The Public Hearing was opened at 3:45 p.m.**

Chief Armstrong presented this item to the Board. In 1997, the District adopted Ordinance 97-1 Establishing Fire District Fee Schedule. The Board of Directors adopted



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this ordinance to shift the financial burden from the general public for certain Fire & Life Safety Activities including, but not limited to, providing reports, pyrotechnics, state-mandated inspections, new construction, etc.

Fire prevention activities are some of the most cost-effective activities the District is involved in. When fires and other life-threatening incidents can be prevented from occurring, there is a significant savings to the community for direct and indirect costs. The fees are established in order to obtain cost recovery for those activities outlined within the Fire Code. Per the Health & Safety Code, they do not exceed our actual costs. District staff annually reviews these fees to ensure the amount charged is equal to the amount required to perform the work.

The proposed Cost Recovery Fee schedule does not include any new line items, but it does include a new hourly rate of \$182.00, which will be an increase from the current hourly rate of \$155.00. The District is using the same formula to calculate the hourly rate as it has in the past.

### **The Public Hearing was closed at 3:53 p.m.**

There was a discussion between Board and staff. There was no public comment.

It was moved by Director Fielding and seconded by Director Millslagle to waive the reading and adopt Resolution 2023-11 setting fees for Cost Recovery. The motion passed unanimously by roll call vote.

### **B. [Resolution 2023-12 Authorizing Investment of Monies in the Local Agency Investment Fund](#)**

The Local Agency Investment Fund (LAIF), a voluntary program created by statute, began in 1977 as an investment alternative for California's local governments and special districts and it continues today under Treasurer Fiona Ma's administration. The enabling legislation for the LAIF is Section 16429.1 et seq. of the California Government Code.

In 1996, The Meeks Bay Fire Board of Directors approved Resolution 96-17 authorizing the LAIF to open accounts for the District. There have been recent discussions by the Board regarding Meeks Bay Fire's LAIF accounts, which prompted staff to review the original documents. Upon review, it was found that the authorized representatives currently listed on the LAIF accounts need to be updated to be able to access the accounts. In order to start that process, the Board will need to approve Resolution 2023-12.

There was a discussion between Board and staff. There was no public comment.

It was moved by Director Fielding and seconded by Director Kromydas to waive the reading and adopt Resolution 2023-12 authorizing investment of monies in the Local Agency Fund. The motion passed unanimously by roll call vote.



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It was also moved by Director Fielding and seconded by Director Kromydas to authorize staff to transfer all the available funds from the District LAIF accounts into the general fund. The motion passed unanimously by roll call vote.

C. **[Resolution 2023-13 Establishing the Day, Time, and Location of the Meeks Bay Fire Protection District's Regular Board Meetings](#)**

This is a housekeeping item. The regular meetings of the Board of Directors are set for the third Wednesday of each month, with the exception of the June and September meetings to be held on the fourth Wednesday of the month and the November and December meetings to be held on the first Wednesday of the month.

There was a discussion between Board and staff. There was no public comment.

It was moved by Director Fielding and seconded by Director Millslagle to waive the reading and adopt Resolution 2023-13 establishing the day, time, and location for the Meeks Bay Fire Protection District's Regular Board meetings. The motion passed unanimously by roll call vote.

D. **[Information Item for the TOT Funding Agreement Between County of El Dorado and Meeks Bay Fire Protection District \(Funding Agreement #8160\)](#)**

Since the last Board of Directors meeting, Meeks Bay Fire Protection District received the attached TOT funding agreement from El Dorado County for the cost for staffing and equipment in response to emergency service calls as a result of tourism and visitation. This total cost for reimbursement of \$264,090 was awarded to Meeks Bay Fire Protection District. This agreement was executed by the Meeks Bay Fire Board President on November 11, 2023.

President Miller wanted to affirm the fact that we should be appreciative of El Dorado County for the way they are looking at the service we provide to people who are coming through our area as a result of tourism.

There was a discussion between Board and staff. This was information only. No Board action was required. There was no public comment.

E. **[Future Planning with North Tahoe Fire Protection District](#)**

Chief Leighton presented this item to the Board. There have been five meetings scheduled with the task force, and there have been three meetings to date. Task Force Committee members include Meeks Bay Fire Board Directors Miller and Fielding, North Tahoe Fire Board Directors Baffone and Doyle, Chief Leighton, Director of Finance and Administration Eason, and El Dorado County's Assistant CAO Hennike and Principal Management Analyst Alison Winter. Chief Leighton believes the meetings have been very productive and we are going in the right direction. The next two meetings are scheduled for December 15<sup>th</sup> and January 3<sup>rd</sup>. There has also been a pre-meeting scheduled for December 11<sup>th</sup> with each Board member on the committee to discuss the proposal from El Dorado County staff with a preliminary offer and to also discuss a



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counteroffer to bring to the December 15<sup>th</sup> meeting.

There was a discussion between Board and staff. There was no public comment.

### F. Next Board Meeting Dates

- January 17, 2024 – regular Board meeting
- February 21, 2024 – regular Board meeting

This was information only. No Board action was required There was no public comment.

### 7. Chief's Report

Chief Leighton updated the Board on activities since the last meeting.

### 8. Information Items

The report from Sustainable Community Advocates was included in the Board packet. There was no Board or public comment on the report.

President Miller reported to the Board that all of the marked trees that have been cut down into rounds on the Conservancy land have now all been neatly stacked in one place opposed to being scattered throughout the lot.

President Miller stated that he resigned from the Civil Service Commission of El Dorado County after 36 years.

### 9. Adjournment

There being no further business to come before the Board, it was moved by Director Kromydas and seconded by Director Fielding to adjourn the meeting of the Board of Directors at 4:52 p.m.

Respectfully submitted,  
Melissa Daniels  
Clerk of the Board

### **Staff Attendees:**

Fire Chief Steve Leighton  
Fire Marshal Brent Armstrong  
Director of Finance and Administration Kim Eason  
Captain/Paramedic Clyde Rust  
Firefighter/Paramedic Jarrett LaShure  
Clerk of the Board Melissa Daniels

**Additional Attendees:** None