



Meeks Bay Fire Protection District

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Steve Leighton, CHIEF

BOARD OF DIRECTORS:

Edward I. Miller

Korie Kromydas

Louie Fielding

Bob Millslagle

**Board of Directors Meeting
Wednesday, November 8, 2023 ❖ 3:30 p.m.**

Minutes

Directors Present: Director Fielding, President Miller, and Director Millslagle a quorum is established

1. Call to Order

The meeting of the Meeks Bay Fire Protection District Board of Directors for the month of November was called to order at 3: 32 p.m. by President Miller.

2. Additions to Agenda/Approval of Agenda

There were no additions or changes to the agenda. There was no public comment.

It was moved by Director Millslagle and seconded by Director Fielding to approve the agenda as presented. The motion passed unanimously by roll call vote.

3. Approval of Past Minutes

There were changes to the minutes from the September 27, 2023 meeting. There was no public comment.

It was moved by Director Fielding and seconded by Director Millslagle to approve the Board Minutes dated September 27, 2023, as submitted and posted. The motion passed unanimously by roll call vote.

4. Financial

There was a discussion between Board and staff.

It was moved by Director Fielding and seconded by Director Millslagle to accept the financial reports, Items 4.A-E, as presented. The motion passed unanimously by roll call vote.

5. Public Input

There was none.

6. Business Requiring Action

A. Consider Resolution 2023-10 Regarding the Inspection of Certain Occupancies Required to Perform Annual Inspections in Such Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code

Fire Marshal Armstrong explained that this resolution is required by California Health and Safety Code Sections 13146.2 and 13146.3 that was added in 2018 as a result of the fire in 2016, which is referred to as the “ghost ship” fire when 36 people were killed who were trapped in a structure that was not permitted for the number of people occupying it.



Meeks Bay Fire Protection District

Fire departments are required to inspect and report on certain occupancies. Group E occupancies (like educational facilities) of which MBFPD has none and Group R occupancies (like hotel facilities) in which MBFPD has four properties. Fire departments are required to inspect and report on these facilities in Resolution form. This reporting period resulted in 100% compliance, which meets the Health and Safety Code requirements.

There was a discussion between Board and staff. There was no public comment.

It was moved by Director Fielding, seconded by Director Millslagle to adopt Resolution 2023-10 regarding the inspection of certain occupancies required to perform annual inspections in such occupancies pursuant to sections 13146.2 and 13146.3 of the California Health and Safety Code. The motion passed unanimously by roll call vote.

B. [Information Item for the El Dorado TOT Funds](#)

In March of 2023, North Tahoe Fire submitted for TOT funding reimbursement to El Dorado County for the cost for staffing and equipment in response to emergency service calls as a result of tourism and visitation. This total cost for reimbursement of \$264,090 was awarded to North Tahoe Fire. This funding was originally awarded to North Tahoe Fire, however, due to an oversight on behalf of El Dorado County it was determined that the agreement should have been between Meeks Bay Fire and El Dorado County, instead of North Tahoe Fire and El Dorado County. We anticipate at the next board meeting having contracts for the Meeks Bay Fire Board to approve and the Meeks Bay Board President to execute.

There was a discussion between Board and staff.

This was information only. No Board action was required There was no public comment.

C. [Authorize an Unbudgeted Capital Purchase Expense Request for the On-ordered Chassis](#)

Due to a change in the agreement and direction from El Dorado County, regarding the purchase of the Squad/Quick Rescue Apparatus, per policy 231: Purchasing Policy the Meeks Bay Fire Board must authorize an unbudgeted capital purchase expense for the on-ordered chassis not to exceed \$95,000. This expense will be reimbursed by El Dorado County.

There was a discussion between Board and staff. There was no public comment.

It was moved by Director Fielding, seconded by Director Millslagle to authorize the unbudgeted capital purchase expense for the Squad/Quick Rescue Apparatus chassis not to exceed \$95,000. The motion passed unanimously by roll call vote.



Meeks Bay Fire Protection District

D. Future Planning with North Tahoe Fire Protection District

Chief Leighton presented this item to the Board. He believes that we have made more progress for the annexation in the last month than we have had in the prior two years and he is happy in the direction we are going. Since the last Board meeting, an Annexation Tax Force Committee was created to meet twice a month until the end of December whose members include Meeks Bay Fire Board Directors Miller and Fielding, North Tahoe Fire Board Directors Baffone and Doyle, Chief Leighton, Director of Finance and Administration Eason, and El Dorado County's Assistant CAO Hennike. The last Task Force Meeting was held on Wednesday, November 1, 2023. Today, there was a meeting with the El Dorado County Board of Supervisors Ad Hoc Committee regarding a decision for a proposal that was discussed at the November 1st Task Force meeting that was put together by Assistant CAO Hennike regarding the annexation negotiations. The contents of this proposal are confidential until it is released, but Chief Leighton and President Miller are happy from what they heard in the Task Force meeting. Assistant CAO Hennike will contact Chief Leighton by the end of the week to let him whether or not the proposal was approved by the El Dorado County Board of Supervisors Ad Hoc Committee. If the Ad Hoc Committee approves the proposal, the next step is to get Placer LAFCO involved.

There was a discussion between Board and staff. There was no public comment.

E. Next Board Meeting Dates

- December 6, 2023 – regular Board meeting
- January 17, 2024 – regular Board meeting

This was information only. No Board action was required There was no public comment.

7. Chief's Report

Chief Leighton updated the Board on activities since the last meeting. Items of particular interest include:

- There were a total of 15 calls for the month of October in the Meeks Bay area;
- We hosted an Engineer Academy for three weeks between us and North Lake Tahoe Fire and the trainings were located at Homewood and Reno;
- We are in the process of doing an Engineer testing as the District will be prompting a new Engineer in the near future;
- We hired two new Lateral Firefighter/Paramedics who have over 15 years of experience combined;
- We have one new hire who is currently going through the Fire Academy down in Carson City.

8. Information Items

The report from Sustainable Community Advocates was included in the Board packet. There was no Board or public comment on the report.



Meeks Bay Fire Protection District

President Miller shared that El Dorado County has hired a new resident lieutenant named Joe Camarillo, who will be servicing the Meeks Bay Area Thursdays through Sundays. He and other deputies were unaware that the district has a no parking DOT ordinance between November to May. Lieutenant Camarillo told President Miller that he and the other deputies will be first giving out warnings to people parking, and then once the snow starts to fall, they will be more strict in writing citations.

President Miller thanked Chief Whisler for his help regarding the required Board ethics and harassment trainings.

President Miller gave kudos to Chief Armstrong for his assistance and service in helping a constituent. The consultant told President Miller that he was tremendously impressed by Chief Armstrong with him taking the time and giving clarity for all the jargon that he could not understand for a development he was working on.

9. **Adjournment**

There being no further business to come before the Board, it was moved by Director Fielding and seconded by Director Millslagle to adjourn the meeting of the Board of Directors at 4:26 p.m.

Respectfully submitted,
Melissa Daniels
Clerk of the Board

Staff Attendees:

Fire Chief Steve Leighton
Division Chief Alan Whisler
Fire Marshal Brent Armstrong
Captain/Paramedic John Perhacs
Firefighter/Paramedic Brant Lucas
Clerk of the Board Melissa Daniels

Additional Attendees:

None