



Meeks Bay Fire Protection District

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Steve Simons, CHIEF
BOARD OF DIRECTORS:
Edward I. Miller
Nicholas J. Kromydas
Jane L. Warmack
Bruce C. Massie
Stephen W. Hyde

Meeks Bay Fire Protection District Board of Directors Meeting

Minutes
November 13, 2018

Directors Present: Director Hyde, Director Massie and President Miller

Directors Not Present: Vice-President Kromydas and Director Warmack

1. Call to Order

The meeting of the Meeks Bay Fire Protection District Board of Directors, for the month of November was called to order at 3:33pm by President Miller.

2. Additions to Agenda/Approval of Agenda

It was moved by Director Hyde and seconded by Director Massie to approve the agenda as presented. The motion passed unanimously.

3. Approval of Past Minutes

It was moved by Director Massie and seconded by Director Hyde to accept the Board Minutes dated September 25, 2018, as presented. The motion passed unanimously.

4. Financial

It was moved by Director Massie and seconded by President Miller to accept the financial reports, items 4.A-G, as presented. The motion passed unanimously.

5. Public Input

Chief Schwartz introduced North Tahoe Fire's new Facilities Coordinator Tim Schrader.

6. Presentation Items

A. Presentation of 20-Year Badge to Director Massie

President Miller presented Director Massie with a badge acknowledging his 20 years of service as a Director to Meeks Bay Fire.

7. Business Requiring Action

A. Annual Goals and Accomplishments

President Miller asked the directors to consider creating goals for the coming year and reviewing goals at the end of the year.

Chief Schwartz explained that North Tahoe Fire creates their goals using a "strategic thinking process." This is done in lieu of creating a strategic plan which would be obsolete. He suggested



the Meeks Bay Fire directors consider using Steve Barber's services. He also discussed the budget process which is put together by staff. He and Finance Director Eason will share the process with the directors at the March or April meeting to help them better understand the process.

B. Examination of Alternative Governance Models Between Meeks Bay Fire and North Tahoe Fire

President Miller would like the board to have a separate workshop to get more in-depth information regarding the study.

Chief Schwartz explained that he reached out to Fire Chief Eric Walter of South Placer Fire regarding their consolidation with Loomis Fire. Chief Walter sent him information on the process he used. He recommends that both Meeks Bay and North Tahoe fire boards have a joint workshop with the consultants and discuss what the next steps should be. The two boards would need to come up with the process to be used at the workshop. This can be done after North Tahoe Fire's new director Heidi Doyle has had an opportunity to better understand her duties.

The September Local Agency Formation Commission (LAFCO) meeting was attended by Director Warmack, Chiefs Schwartz and Simons, and Finance Director Eason. LAFCO has two supervisors on the commission. Jose Henriquez was very complimentary of the direction Meeks Bay/North Tahoe have been going. Unfortunately, the option of future consolidations of fire agencies within El Dorado County is no longer feasible; the time has already come and gone.

C. Next Board Meeting Dates

The next meeting of the Board of Directors will be Tuesday, December 18th. The January meeting will be held on Wednesday, January 23rd.

8. Chief's Reports

Chief Schwartz updated the board on activities since the meeting in September. Items of particular interest included:

- Fire season is not over yet! Fuels are very dry;
- XTB is a Cal OES designator. The X is for local government and the TB is for Tahoe Basin;
- October is more fire prevention "month" - not just a week. Erin Holland did a great job working with all the schools;
- There was a huge influx of plan checks due to the October 15th deadline. There were a few irate people who had an unrealistic expectation of the amount of time it takes to properly review plans;
- Vacation Home Rental (VHR) inspections may soon be completed by fire agencies. El Dorado County will reimburse fire agencies for taking on this responsibility. Garden Valley is willing to provide the service in areas that need additional support;
- Eric Horntvedt is filling in as Forest Fuels Coordinator until the position is filled full time.
- There are currently two engines and three single resource overhead personnel on the Camp Fire;
- Lake Tahoe Regional Fire Chiefs Assn. have sent four strike teams;



- Erin is still working on getting El Dorado County on Next Door and is looking into getting a Facebook page which is Spanish based. She has been having some of the posts translated into Spanish and there has been positive feedback;
- Will be adding I-Gel which is an airway device and TXA which helps combat the body when bleeding;
- Have been experiencing an increase in receiving requests for deduction in ambulance bills;
- An elementary school at SLT had a structure fire and requested resources. We responded with Engine 61 and Medic 53. Additionally, Engines 53 and 51 responded.

9. Information Items

- Station 62 is being used to store additional equipment;
- President Miller appreciated the letter Chief Schwartz sent out;
- President Miller recommended a book, “Practical Politics for Local Agency Board Members” by Dave Antonucci and “Open & Public III” staff will order for board members; President Miller disclosed that he has no monetary ties to the book; and
- Director Massie thanked the crews for a quick response to his house recently

10. Adjournment

There being no further business to come before the Board, it was moved by Director Hyde and seconded by Director Massie to adjourn the meeting of the Board of Directors at 5:00pm.

Respectfully submitted,
Shawn R. Crawford
Clerk of the Board

Additional Attendees:

Division Chief Todd Conradson
Clerk of the Board Shawn Crawford
Director of Finance & Administration Kim Eason
Captain Mike Hacker
Public Information Officer Erin Holland
Firefighter Julien Lecorps
Battalion Chief Steve McNamara
Facilities Coordinator Tim Schrader
Fire Chief Michael Schwartz