



Meeks Bay Fire Protection District

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Steve Leighton, CHIEF

BOARD OF DIRECTORS:

Edward I. Miller

Korie Kromydas

Louie Fielding

Bob Millslagle

Board of Directors Meeting
Wednesday, November 16, 2022 ❖ 3:30 p.m.

Minutes

Directors Present: Director Fielding, Vice President Kromydas, President Miller, and Director Millslagle a quorum is established

1. Call to Order

The meeting of the Meeks Bay Fire Protection District Board of Directors for the month of November was called to order at 3: 32 p.m. by President Miller.

2. Additions to Agenda/Approval of Agenda

For item 6B the Board Clerk wrote down the incorrect numbering for the Resolution. The correct Resolution number is 2022-21. There was no public comment.

It was moved by Director Kromydas and seconded by Director Millslagle to approve the agenda with the correction of the Resolution number for item 6B. The motion passed unanimously by roll call vote.

3. Approval of Past Minutes

There were changes to the minutes from the September 28, 2022 meeting. The date of the meeting in the minutes needs to be corrected to September 28, 2022. There was no public comment.

It was moved by Director Kromydas and seconded by Director Millslagle to approve the Board Minutes with the corrected date of September 28, 2022, as submitted and posted. The motion passed by 3 in favor by roll call vote.

President Miller thanked Vice President Kromydas for leading the last Board Meeting.

4. Financial

There was a discussion between Board and staff.

It was moved by Director Millslagle and seconded by Director Kromydas to accept the financial reports, Items 4.A-E, as presented. The motion passed unanimously by roll call vote.

5. Public Input

There was none.

6. Business Requiring Action

A. [Resolution Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency Issued on March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of Meeks Bay Fire Protection District for the Period of November 16-December 14, 2022, Pursuant to Brown Act Provisions](#)

This resolution allows the Board the option to hold meetings virtually. The law enacted to implement the proclamation remains in effect until January 1, 2024. The ability to hold virtual meetings like this is



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allowed while the March 4, 2020 state of emergency proclamation is active. If, in the future the Board decides to meet in person and then the need arises to meet virtually again, it's a good idea to pass this resolution. Each resolution is good for 30 days. Beginning in January 2023, the District will be returning to in-person meetings due to Governor Newsom's ending of the state of emergency proclamation in February 2023.

There was a discussion between Board and staff. There was no public comment.

It was moved by Vice President Kromydas, seconded by Director Fielding to waive the reading and adopt Resolution 2022-20, allowing the District the option of holding the November meeting in a virtual setting. The motion passed unanimously by roll call vote.

B. [Consider Resolution 2022-21 regarding the inspection of certain occupancies required to perform annual inspections in such occupancies pursuant to sections 13146.2 and 13146.3 of the California Health and Safety Code](#)

Fire Marshal Armstrong explained that this resolution is required by California Health and Safety Code Sections 13146.2 and 13146.3 that was added in 2018 as a result of the fire in 2016, which is referred to as the "ghost ship" fire when 36 people were killed who were trapped in a structure that was not permitted for the number of people occupying it. Fire departments are required to inspect and report on certain occupancies. Group E occupancies (like educational facilities) of which MBFPD has none and Group R occupancies (like hotel facilities). Fire departments are required to inspect and report on these facilities in Resolution form. This reporting period resulted in 100% compliance, which meets the Health and Safety Code requirements.

There was a discussion between Board and staff. There was no public comment.

It was moved by Director Fielding, seconded by Director Kromydas to adopt Resolution 2022-21 regarding the inspection of certain occupancies required to perform annual inspections in such occupancies pursuant to sections 13146.2 and 13146.3 of the California Health and Safety Code. The motion passed unanimously by roll call vote.

C. [Consider Resolution 2022-19 Findings of Fact and Public Hearing to Adopt Ordinance 22-01 regarding Amendments to the 2022 Fire Code](#)

Public hearing was opened at 3:48p.m

At the September Board meeting, the Board was introduced to Resolution 2022-19 Findings of Facts supporting amendments to the 2022 California Fire Code and completed the first reading of Ordinance 22-01 addressing the amendments of the 2022 California Fire Code. Nothing has changed in the Resolution or the Ordinance. Once approved tonight, the 2022 California Fire Code will go to the El Dorado County Board of Supervisors for ratification.

There was a discussion between Board and staff. There was no public comment.

It was moved by Director Fielding, seconded by Director Millslagle to waive the reading and adopt Resolution 2022-19, and adopting local amendments to the state Fire Code and findings of facts based on local conditions to support local amendments. The motion passed unanimously by roll call vote.



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There was a discussion between Board and staff. There was no public comment.

It was moved by Director Fielding, seconded by Director Kromydas to adopt Ordinance 22-01 adopting the 2022 edition of the California Fire Code. The motion passed unanimously by roll call vote.

Public hearing was closed at 3:55 p.m.

D. Public Hearing to Adopt Ordinance 22-02 authorizing the schedule of Cost Recovery Fees

Public hearing was opened at 3:55 p.m.

Fire prevention activities are some of the most cost-effective activities the District is involved in. When fires and other life-threatening incidents can be prevented from occurring, there is a significant savings to the community for direct and indirect costs.

The fees are established in order to obtain cost recovery for those activities outlined within the Fire Code. Per the Health & Safety Code, they do not exceed our actual costs. District staff annually reviews these fees to ensure the amount charged is equal to the amount required to perform the work.

Ordinance 22-02 was introduced at the September 28, 2022 Board meeting, to add additional categories and adjust some of the amounts based on the time requires to complete certain tasks.

There was a discussion between Board and staff. There was no public comment.

It was moved by Director Fielding, seconded by Director Millslagle waive the second reading and to adopt Ordinance 22-02 setting fees for Cost Recovery. The motion passed unanimously by roll call vote.

Public hearing was closed at 4:14 p.m.

E. Future Planning with North Tahoe Fire Protection District

Chief Leighton updated the Board regarding the progress of the LAFCO process. Placer County and El Dorado are working on finishing the Tax Transfer Agreement calculations. The counties have 90 days to complete the calculations, and they started this process around the time of our September Board meeting.

Chief Leighton discussed the future Board makeup and the timeline once the annexation of Meeks Bay Fire into North Tahoe Fire is completed.

There was a discussion between Board and staff. There was no public comment.

F. Next Board Meeting Dates

- December 14, 2022 – regular Board meeting (GoToMeeting)
- January 18, 2023 – regular Board meeting (in-person)

There was no public comment.



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7. Chief's Report

Chief Leighton updated the Board on activities since the last meeting. Items of particular interest include:

- Last week there was a Captain's exam, and the results were released today. Chief Leighton stated that he is very proud of the six Engineers that passed the Captain's test. The six still need to go through the Chief's interview. There will be one opening to promote one of the six Engineers to the Captain position once Captain Stowell retires in December.
- Currently we have nine Probationary Firefighters, which is a lot for the District. They are doing a fantastic job. Chief Leighton wanted to thank the staff that have been helping train the Probationary Firefighters who are coming along very well.
- The District is burning 113 total acres in the Tahoe Vista area. Current conditions are making this the perfect time to burn and we wanted to take advantage of that. Chief Leighton thanked Forest Fuels Manager April Shackelford for doing a great job coordinating this project.
- Chief Leighton signed the agreement with El Dorado County for the ARPA money which will be used to remodel the bathroom facilities at Station 67.
- Chief Whistler added that the month of October was a slow month for EMS calls. There were seven calls in the Meeks Bay area for the month of October, which can be contributed to the colder weather. Also, Utility 67 was moved temporarily to Station 53 due to the roof remodel. Once the remodel is completed Utility 67 will be placed back at Station 67 for the winter months. Lastly, Chief Whisler updated the Board regarding the new Type 6/Rescue apparatus we have put a bid in for.

8. Information Items

The report from Sustainable Community Advocates was included in the Board packet. There was no Board or public comment on the report.

President Miller contacted Moonshine Inc. to correct a previously published story regarding the letter sent to the foundation which had been contributed to Chief Leighton. President Miller let Moonshine Inc. know that they made an error and they published a correction to make it clear that Chief Leighton was not the writer of that letter on behalf of the Board.

It was agreed that President Miller will compose an informational item for the Tatler regarding public opinion and interest in continuing the Pancake Breakfast.

President Miller is planning to retire from the Board of Directors once the annexation with North Tahoe Fire has been achieved.

9. Adjournment

There being no further business to come before the Board, it was moved by Director Kromydas and seconded by Director Fielding to adjourn the meeting of the Board of Directors at 4:30 p.m.

Respectfully submitted,
Melissa Daniels
Clerk of the Board

Staff Attendees:

Fire Chief Steve Leighton
Division Chief Alan Whisler



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Director of Finance and Administration Kim Eason
Fire Marshal Brent Armstrong
Battalion Chief Sarah Lagano
Captain Paul Moen
PIO Erin Holland
Clerk of the Board Melissa Daniels

Additional Attendees:

Ellie Beals