



Meeks Bay Fire Protection District

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Steve Leighton, FIRECHIEF

BOARD OF DIRECTORS:
Edward I. Miller
Korie Kromydas
Louis Fielding
Bob Millslagle

BOARD OF DIRECTORS REGULAR MEETING Wednesday, June 29, 2022 ❖ 3:30 p.m.

Minutes

Directors Present: Director Fielding, President Miller, and Director Millslagle

1. Call to Order

The meeting of the Meeks Bay Fire Protection District Board of Directors for the month of June was called to order at 3:32 p.m. by President Miller.

2. Additions to Agenda/Approval of Agenda

There was one additional change to the agenda requested by President Miller. There was no public comment.

It was moved by Director Millslagle, and seconded by Director Fielding, to approve adding a discussion regarding the Meeks Bay Restoration Project. The motion passed unanimously by roll call vote.

It was moved by Director Fielding, and seconded by Director Millslagle, to approve the Board Agenda dated June 29, 2022 with the addition of a discussion regarding the Meeks Bay Restoration project. The motion passed unanimously by roll call vote.

3. Approval of Past Minutes

There were no additions or changes to the minutes from the April 27, 2022 meeting. There was no public comment.

It was moved by Director Fielding and seconded by Director Millslagle to approve the Board Minutes dated April 27, 2022, as submitted and posted. The motion passed unanimously by roll call vote.

4. Financial

There was a discussion between board and staff.

It was moved by Director Fielding and seconded by Millslagle to accept the financial reports, items 4.A-E, as presented. The motion passed unanimously by roll call vote.

5. Public Input

Dan Canfield, Sierra District Superintendent of California State Parks, addressed the Board regarding wood and charcoal fire restrictions in California State Parks per the order that is in effect until December 1, 2022. He covers 17 districts and 16 parks along the Lake Tahoe shoreline. All camping facilities are open, along with concessions. Only parks to use fires are registered campers in metal fire rings. Only two that allow wood campfires are Tahoe City and Sugar Pine State Park. DL Bliss is included as of June 15 due to large scale project that didn't happen. DL Bliss is at 50% capacity at the lower loops where wood fires are permitted. During red flag warnings, there is no fire allowed. State Parks public safety staff will continue evaluating and issuing fire restrictions as conditions merit in accordance to state law and regulations. The things that public safety staff are looking at are national fire danger rating

system, ongoing fire incidents statewide, staffing levels, and weather. Expecting a very busy weekend.

State Parks lands are governed under a separate set of State Law and Regulations that directs State Parks staff to accommodate the use of fire when campers can do so safely. These State Laws and Regulations allow the parks to not be in alignment with the Fire District's fire restrictions and choose to not ban fires because they believe they can do it safely within the State Parks here in the Tahoe Basin.

Instead of having a protocol or a flowchart for the decision making on fire restrictions while in the parks, Sierra District State Parks staff decide on fire restriction decisions based on the conditions. The power to make these decisions are vested in the District Superintendent, who delegates it to the Chief Ranger. The Chief Ranger is the one who is hearing on a daily basis from the Peace Officer's on the ground what the vides are in the parks. The decisions are also subjectively made by looking at the five color coded fire danger rating scale and staffing levels, which can be affected by COVID impacts. The District Superintendent has the ability to decide where and when fire is allowed, along with the State Law and Regulations. So, when the Fire Districts determine that it is high fire danger conditions, but it is not a red flag day, the State Parks in the Tahoe Basin has the ability to still allow the use of fire because it is legal. This Board believes that just because something is legal it does not mean you should do it.

The Board is concerned that there is a lot of air pollution going on at the camp sites along the West Shore that allow burning due to fires and charcoal going into the air, which can be eliminated with propane stoves. It was met with the rebuttal that we should stop cars from coming up and visiting because of all the pollution they cause as well.

The entity of the State Parks does not choose to align themselves with the Fire Districts regulations and the concerns of the citizen of this community.

There was a discussion between Board and staff. There was no public comment.

PIO Holland stated she got off the phone with the Tribune who will ask Dan Canfield about the restrictions. Mr. Canfield said he joined in on the topic with the Lake Tahoe Basin and he believes they are developing a press release.

6. **Business Requiring Action**

A. **[Resolution Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency Issued on March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of Meeks Bay Fire Protection District for the Period of June 29 – July 28, 2022, Pursuant to Brown Act Provisions](#)**

This resolution allows the Board the option to hold meetings virtually. The law enacted to implement the proclamation remains in effect until January 1, 2024. The ability to hold virtual meetings like this is allowed while the proclamation is active. If, in the future the Board decides to meet in person and then the need arises to meet virtually again, it's a good idea to pass this resolution. Each resolution is good for 30 days.

There was a discussion between Board and staff. There was no public comment.

It was moved by Director Fielding, seconded by Director Millsagle, to waive the reading and adopt Resolution 2022-10, allowing the District the option of holding the June meeting in a virtual setting. The motion passed unanimously by roll call vote.

The first public hearing opened at 4:13 pm

B. **[Public Hearing: Resolution 2022-11 - Adoption of Appropriation Limitation for Fiscal Year](#)**

2022-2023

The Board held a public hearing to adopt the appropriations limit given to us by the County. The Board reviewed the letter from El Dorado County Office of Auditor-Controller. Also reviewed was Resolution 2022-11 which allows the Board to adopt the appropriations limit.

There was a discussion between Board and staff. There was no public comment.

It was moved by Director Fielding and seconded by Director Millslagle to waive the reading and adopt Resolution 2022-11 setting the appropriations limit for fiscal year 2022/2023 at the sum of \$1,972,116. The motion was passed unanimously by roll call vote.

The first public hearing closed at 4:17 pm

The second public hearing opened at 4:17 pm

C. **Public Hearing to Approve the Following: Fire Protection and Emergency Response Services Assessment Annual Report; Annual Update of the Budget for the Assessment; Annual Update of the Services to be Provided; Annual Update of Other Specifics of the Assessment; and Authorize the Continuation of the Fire Suppression Assessment**

Resolution 2014-08 was adopted in October of 2014. With the adoption of the resolution, the assessment can be imposed and levied annually, after the Board of Directors approves an annual update to the Engineer's Report prepared by staff, budget for the assessment, services to be provided, and other specifics of the assessment. In addition, the Board must annually hold a public hearing to continue the assessment.

In order to conform with the requirements of the resolution, and ensure the County can legally levy the assessment on property tax bills, the Board must hold a Public Hearing to review and approve the update of the Fire Protection and Emergency Response Services Assessment Annual Report; and authorize the continuation of the Assessment.

There was discussion between Board and staff and the Board thanked Chief Leighton and Finance Director Eason for their hard work. There was no public comment.

It was moved by Director Fielding and seconded by Director Millslagle to accept Items C.1-5 to approve the Fire Protection and Emergency Response Services Assessment Annual Report for 2022; the annual update of the budget, with an increase 4% and an "Unused CPI" of .2% based on the December 2021 San Francisco Area CPI-U, for the assessment shown in the report; the annual update of the services to be provided shown in the report; the annual update of all other specifics of the assessment shown in the report; and authorize the continuation of the assessment. The motion was passed unanimously by roll call.

The second public hearing closed at 4:21 pm

D. **Resolution 2022-12 – Adoption of Preliminary Budget for Fiscal Year 2022-2023**

Chief Leighton introduced this item and expressed his appreciation to the finance team for putting together the preliminary budget presented. The final budget will be reviewed at the public hearing during the September 27 Board meeting. He then turned it over to Director Eason who explained that this preliminary budget allows spending authority until it is tried up in September. We do not receive the revenue numbers from the County until September so we used a 3.8% estimate increase for Property Taxes and 4.0% increase of the Special Assignment but is unable to increase the special taxes.

The District's required CalPERS Unfunded Accrued Liability (UAL) contributions increased by \$22,402 over FY 2021-2022. Overall, the CalPERS contributions decreased by \$7,662 in fiscal year 2022-2023 due to the removal of the Office Manager's required payroll contributions. It should also be noted that a 6% COLA has been included for the North Tahoe employee wages, beginning January 2023, based on the current Agreement/MOU agreed upon in negotiations.

There was discussion between Board and staff. There was no public comment.

It was moved by Director Millslagle and seconded by Director Fielding to waive the reading and adopt Resolution 2022- 12 approving the Preliminary Budget for General Fund for Fiscal Year 2022-2023 in the amount of \$2,122,563. The motion was passed unanimously by roll call.

E. **Resolution 2022-13 – CERBT Delegation of Authority to Request Disbursements**

Due to the retirement of Office Manager Shawn Crawford, the delegation of authority for the California Employers' Retiree Benefit Trust (CERBT) fund needs to be updated to allow for disbursements above \$10,000 to be processed. Disbursements above \$10,000 require two signatures and currently only the Fire Chief is an authorized signer. The CERBT fund is used each year to reimburse the District for medical expenses paid for the retirees.

Staff is asking the Board to adopt Resolution 2022-13, updating the Delegation of Authority for the CERBT fund to include the positions of Division Chief and Director of Finance & Administration, as well as retain the position of Fire Chief that is currently authorized.

It was moved by Director Fielding and seconded by Director Millslagle to waive the reading and adopt Resolution 2022-13 updating CERBT delegation of authority to request disbursements. The motion was passed unanimously by roll call.

F. **Appoint Melissa Daniels to the office of District Clerk**

Due to the retirement of Administrative Assistant II Kelly Martin, the District hired Administrative Assistant II Melissa Daniels to fill her position. As a result of this change, we are asking the Board to adopt Resolution 2022- 14, appointing Administrative Assistant II Melissa Daniels to the office of District Clerk replacing Kelly Martin.

The Board thanked Kelly for her years of service and welcomed Melissa.

It was moved by Director Fielding and seconded by Director Millslagle to adopt Resolution 2022-14 appointing Melissa Daniels to the office of District Clerk. The motion was passed unanimously by roll call.

G. **Future Planning with North Tahoe Fire Protection District**

Chief Leighton updated the Directors regarding the progress of the future planning with North Tahoe Fire and the LAFCO process. AP Triton is still conducting the fiscal impact study regarding the potential annexation of Meeks Bay Fire. We now have the third draft, and AP Triton has recommendations regarding how best to manage the finances once annexation occurs. He stated that he and Finance Director Eason are meeting with AP Triton again in the middle of July to finalized the fourth and last draft. They plan to bring the final draft to both Boards in August and Placer County LAFCO and AP Triton will attend both Board meetings.

There was discussion between Board and staff. There was no public comment.

H. **2022 Pancake Breakfast – July 3 –Update**

President Miller and Chief Leighton provided updates to the 2022 pancake breakfast for Sunday, July 3. The event is taking place at the Meeks Bay Fire Station and will go from 8:00-12:00. Chief Leighton said that the Station 67 crew has been helping with deliveries this week in preparation for the event. President Miller stated it would be good publicity from the Meeks Bay Board of Directors if there was a representative at the event to talk with their constituents. Sierra State Parks Foundation receives 80% of the funds raised and the District receives 20%.

I. **Next Board Meeting Dates**

- July 20, 2022 – regular Board meeting – GoToMeeting
- August 17, 2022– regular Board meeting- GoToMeeting
- September 28, 2022- regular Board meeting –GoToMeeting/in-person meeting?

Other Important Date(s)

- July 3, 2022 – Pancake Breakfast

7. **Chief’s Report**

Chief Leighton updated the Board on activities since the last meeting. Items of particular interest include:

- Lateral Firefighter/Paramedic testing.
- We sent a strike team to the Rices fire.
- President Miller and Chief Leighton met with El Dorado County Supervisor candidate Brooke Lane prior to election. Currently there are two candidates running in the November elections: Brooke Lane and Kenny “Ski Bum” Curtzwiler.

8. **Information Items**

- The report from Sustainable Community Advocates was included in the Board Packet.
- **Meeks Bay Restoration Project**; President Miller introduced this discussion topic. There were four pier options. One included building a public safety pier. The TRPA committee chose not to have a public safety pier and they misrepresented to the El Dorado Board of Supervisor that Meeks Bay Fire supported that decision. The Board strongly believes that the restoration project should include a public safety pier as the best option. Meeks Bay Fire Board feels the best response is to send a letter to the El Dorado County Board of Supervisors stating their support of a public safety pier that can house a fire boat. For more information go to:
<https://storymaps.arcgis.com/stories/08a636e6494a47ea85c8c9012d39ede7>.

It was moved by Director Fielding and seconded by Director Millslagle that Board President Miller, on behalf of the Meeks bay Fire Board, send a letter to El Dorado County Board of Supervisors in support of a public safety pier as its best option. The motion was passed unanimously by roll call

Fire Marshal Brent Armstrong confirmed that the pier would not be open to the public.

- **Chipping**; Director Millslagle was concerned about the unchipped green waste piles left on the properties. Forest Fuels Manager Shackelford stated that in order to get a chipping crew to come to their property they need to sign up through the Meeks Bay Fire website. PIO Holland will be in charge of creating door hangers with information on how to handle green waste. She will also repost to social media on this subject.

9. **Adjournment**

There being no further business to come before the Board, it was moved by Director Fielding and seconded by Director Millslagle to adjourn the meeting of the Board of Directors at 5:45pm

Respectfully submitted,
Melissa Daniels
Clerk of the Board

Staff Attendees:

Fire Chief Leighton
Director of Finance and Administration Kim Eason
Fire Marshal Brent Armstrong
PIO Erin Holland
Fire Fuels Manager April Shackelford
Captain Jamie Sheppard
Clerk of the Board Kelly Martin
Clerk of the Board Melissa Daniels

Additional Attendees:

Ellie Beals
Dan Canfield (out at 4:14)



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Steve Leighton, FIRECHIEF

BOARD OF DIRECTORS:
Edward I. Miller
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BOARD OF DIRECTORS REGULAR MEETING Wednesday, August 17, 2022 ❖ 3:30 p.m.

Minutes

Directors Present: Director Fielding, Vice President Kromydas, President Miller, and Director Millslagle a quorum is established

1. Call to Order

The meeting of the Meeks Bay Fire Protection District Board of Directors for the month of August was called to order at 3:34 p.m. by President Miller.

2. Additions to Agenda/Approval of Agenda

There was one additional change to the agenda requested by Chief Leighton regarding clarification on agenda item 6E. Agenda item 6E was brought before the Board at the direction of President Miller, so President Miller will be speaking on the item as it did not come from the office of the Fire Chief. Additionally, Chief Leighton stated that North Tahoe Fire Protection District and the office of the Fire Chief have taken a neutral stance on this topic.

There was no public comment.

It was moved by Director Millslagle, and seconded by Director Kromydas, to approve the Board Agenda dated August 17, 2022 with the addition that President Miller will be speaking on the item 6E. The motion passed unanimously by roll call vote.

3. Approval of Past Minutes

There were additions requested be added to the minutes from the June 29, 2022 meeting regarding Superintendent Dan Canfield's comments when he addressed the Board during Public Input at June's Board meeting. There was no public comment.

It was moved by Director Fielding and seconded by Director Kromydas to not approve the Board Minutes dated June 29, 2022, until the additions requested are added. The motion passed unanimously by roll call vote.

4. Financial

There was a discussion between board and staff.

It was moved by Director Feilding and seconded by Director Millslagle to accept the financial reports, items 4.A-E, as presented. The motion passed unanimously by roll call vote.

5. Public Input

There was none

6. **Business Requiring Action**

A. **Resolution Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency Issued on March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of Meeks Bay Fire Protection District for the Period of August 17 – September 28, 2022, Pursuant to Brown Act Provisions**

This resolution allows the Board the option to hold meetings virtually. The law enacted to implement the proclamation remains in effect until January 1, 2024. The ability to hold virtual meetings like this is allowed while the proclamation is active. If, in the future the Board decides to meet in person and then the need arises to meet virtually again, it's a good idea to pass this resolution. Each resolution is good for 30 days.

There was a discussion between Board and staff. There was no public comment.

It was moved by Director Kromydas, seconded by Director Milllsage, to waive the reading and adopt Resolution 2022-15, allowing the District the option of holding the June meeting in a virtual setting. The motion passed unanimously by roll call vote.

B. **Consider Adopting the Revised Conflict of Interest Code**

This is a housekeeping item. We received a letter from El Dorado County indicating we need to revise our Conflict of Interest Code to: 1) comply to the Fair Political Commission's code; and 2) add/delete appropriate titles. Board Clerk was removed from Meeks Bay Fire's Conflict of Interest code.

There was a discussion between Board and staff. There was no public comment.

It was moved by Director Fielding and seconded by Director Kromydas to adopt the proposed change to the Conflict of Interest Code and authorize President Miller to sign the document; and authorize Fire Chief Steve Leighton to sign the 2022 Local Agency Biennial Notice indicating the appropriate amendments be made. The motion was passed unanimously by roll call vote.

C. **Future Planning with North Tahoe Fire Protection District – LAFCO presentation with AP Triton**

In December of 2021, both North Tahoe Fire Protection District Board and Meeks Bay Fire Protection Board adopted Resolutions requesting that Placer LAFCO initiate a reorganization, which consists of an annexation of Meeks Bay Fire into North Tahoe Fire and the dissolution of Meeks Bay Fire. As part of the application for Placer LAFCO, they needed a current financial analysis which AP Triton was commissioned to do by Placer LAFCO.

Randy Parr from AP Triton presented the findings from the financial analysis. The Meeks Bay Fire's sources of revenues include property taxes, Special Fire Tax, and Special Assessments. The analysis shows the impact on annexation on revenues. These include the following: 1) Meeks Bay's property taxes will continue to be assessed; 2) Meeks Bay's Special Fire Tax will be eliminated and replaced with the North Tahoe Special Tax; 3) Meeks Bay's Special Assessments will be eliminated and replaced with the North Tahoe Special Assessment; and 4) the Service Contract Revenues from Meeks Bay will be eliminated but this will be offset by a reduction of service contract expenses in an identical amount. The analysis also shows the impact of annexation on expenditures. These include the following: 1) Meeks Bay Service assessment cost will be eliminated; 2) The majority of the Meeks Bay 17% cost

share will be eliminated as these costs will not be born by tax revenues; 3) Certain Meeks Bay vehicle maintenance and insurance cost will remain; 4) Funding will be required for two additional Board positions the first two years after the annexation. It is requested that Meeks Bay will have two of their Board members be included on the combined Board; 5) the UAL of the Meeks Bay employees will remain. This is the cost of health insurance for retired Meeks Bay Fire firefighters and their dependents. There was a Q&A session between the Board, Staff, and Mr. Parr.

Chief Leighton wanted to bring attention to the Board to some of the findings from the fiscal analysis that he believes is important to look at. NTFPD has experienced significant growth in property tax, special fire tax, and fire suppression tax revenue streams. NTFPD participates in the CalPERS pension system and has accrued a significant unfunded actuarial liability (UAL), and this UAL is being reduced on an annual basis without significant impact on operations. The District maintains sufficient operating reserves to provide for unanticipated expenditures or unanticipated economic downturns. The service contract with NTFPD represents 80% of the annual revenues of the district. MBFPD has accrued a substantial unfunded actuarial liability for pension costs for prior employees that consumes a sizable portion (13%) of its annual operating revenue. MBFPD revenues do not provide sufficient funding to pay for the delivery of fire protection services to the residents. Growth in expenses outpaces growth in revenues. These are key points we do not want to lose focus on. There is a \$2,300,000 UAL that Meeks Bay currently has, and \$200,000 is taken out of the General Fund to pay down that liability. If we come together, North Tahoe Fire will be assuming that \$2,300,000 UAL. This is something that North Tahoe Fire Board is concerned about.

Michelle McIntyre from Placer LAFCO presented on the LAFCO process for the reorganization of Meeks Bay Fire and North Tahoe Fire and the timeline for this process. Both North Tahoe Fire and Meeks Bay Fire Boards will have the ability to decide how the future combined Board will look like and they will submit that decision to LAFCO. Also, during this process the Boards together will have the opportunity to change district boundaries and/or make the Board positions at large if that is what is decided. It is important for the Board to let LAFCO know what decisions are made. There are concerns regarding the representation that Meeks Bay will have on the combined Board after the two years and if the Board will drop down to five members. There was a Q&A session between the Board, Staff, and Michelle.

The Fire Chief's point of view is that we are better together. He wants both Boards to feel comfortable with the process and that they know what is going on. This is another step to move forward.

The Board decided to make a motion to continue with LAFCO process.

There was discussion between Board and staff. There was no public comment.

It was moved by Director Kromydas and seconded by Director Fielding to approve the presentation and reports from AP Triton and Placer LAFCO and to continue to move forward with this process.

D. **[Resolution 2022-16 Accept the ARPA funding opportunity from EL Dorado County](#)**

This is a housekeeping item. On March 13, 2020, the President of the United States issued a Proclamation on Declaring a National Public Health Emergency in response to the COVID-19 outbreak. On March 11, 2021, the President went on to sign the American Rescue Plan Act (ARPA) into law. ARPA provides aid to state, local and tribal governments to mitigate the fiscal effects resulting from the pandemic. ARPA permits funds to be used for costs obligated by a local

government by December 31, 2024 and expended by December 31, 2026. The County has awarded funds to Meeks Bay Fire for eligible project expenses for Station 67. Attached is Resolution 2022-16, to accept the associated funding agreement with El Dorado County for ARPA funding. The amount awarded is \$22,727 and will be utilized to upgrade the bathroom facilities, including an extractor relocation, at Station 67.

Chief Leighton stated that El Dorado County received \$500,000 from the American Rescue Plan Act to be divided up amongst the Fire Agencies in the County. The way they did this was all the Fire Chiefs got together and looked at how many Engine companies there are in El Dorado County, which is 22, and divided that number by \$500,000. Each Engine company received \$22,727 to spend on things that were COVID related.

Staff is asking the Board to adopt Resolution 2022-16 to approve the ARPA funding agreement with EL Dorado County.

There was discussion between Board and staff. There was no public comment.

It was moved by Director Feilding and seconded by Director Kromydas to waive the reading and adopt Resolution 2022- 16 approving the ARPA funding agreement with El Dorado County in the amount of \$22,727. The motion was passed unanimously by roll call.

E. **Pancake Breakfast**

President Miller presented this item. About 5 years ago, when we no longer had volunteer firefighters to work at the Annual Meeks Bay Fire (MBF) Pancake Breakfast, there was consideration given to discontinuing the event. Paid staff were far too busy on the holiday weekend to provide time and labor. A decision was made to partner with a local non-profit so this beloved and popular 50+ year event could continue. A relationship was developed with the Sierra State Parks Foundation (SSPF), and they agreed to handle staffing and promotion of the event. MBF provided the location and “historic reputation”. The agreement was for an 80/20 split of profits with the SSPF retaining 80%.

At its June board meeting, the Sierra State Parks Foundation (SSPF), at the request of some MBF Board members, discussed their practice of selling firewood at the State Parks in our community. (This issue was also discussed last summer with no action taken). Considering the high fire danger and specifically the basin wide (and beyond), solid fuel burn ban, some of the SSPF Board members again expressed concern regarding this issue. A committee was formed to give timely attention to the policy. The committee met and at its July board meeting reported to the full SSPF Board. The directors then voted 9 to 2 in favor of continuing firewood sales.

In light of this vote/practice, and public input received, I am asking for discussion and vote on discontinuing our relationship with the SSPF for production of the Annual Pancake Breakfast. Although the SSPF is an excellent organization and contributes greatly to the spectacular parks in our community, partnering with an organization which supports a policy in direct opposition to all Basin (and other local) fire agencies regarding the outdoor burning of solid fuels is counterintuitive to our mission. It not only enables a potential danger to our community; it is a source of embarrassment and a potential public relations nightmare for us and our colleagues at North Tahoe Fire.

As for the future of the Pancake Breakfast, since consolidation may be achieved prior to next

summer, continuation of the event in any manner will be the responsibility of the consolidated board.

There was discussion between Board and staff. There was no public comment.

It was moved by Director Millslagle and seconded by Director Kormydas that Meeks Bay Fire District sever the relationship with SSPF for the production of the Annual Pancake Breakfast and send them a letter. The motion was passed three to one by roll call.

F. **Next Board Meeting Dates**

- September 28, 2022- regular Board meeting
- October 19, 2022– regular Board meeting

7. **Chief's Report**

Chief Leighton updated the Board on activities since the last meeting. Items of particular interest include:

- Chief Leighton had Division Chief Alan Whisler speak on the training updates:
 - We changed run responses in the Meek Bay area to include OES 4611 as a rescue rig.
 - We hired three new Firefighter/Paramedics.
 - We use El Dorado County's Fire Boat to get water to a fire in the Meeks Bay area, which was a huge help for the crews.
 - Call volumes in both Meeks Bay and North Tahoe have been down the last two months.
 - Active Shooter training with PCSO.
- On August 1, the District has implemented a trial basis 9/80 work schedule for our Fire Prevention and Administrative staff. The new work schedule consists of working four nine-hour days and an eight-hour day on the first week followed by four nine-hour days the second week with Friday being off.

8. **Information Items**

- The search for Kiely Rodni- As of now Meeks Bay Fire and North Tahoe Fire have not been asked directly to participate in the search for Kiely Rodni, but we would assist if asked. PIO Holland added that our CERT team reached out as a resource to her and asked if there was anything they could do to be of assistance. POI Holland extended that to the Placer County Sherriff's Office, but we have not gotten a response. PIO Holland referred the CERT team to the community meetings and the volunteers that are organizing searches.
- Chipping Door Hangers- Erin Holland updated the Board regarding the door hangers. They are ready and we have them in. They are weather proof tags. They are designed to where you can put them on a chip pile or on a door. We are listing the address when we put a tag on a pile so the chipping crew knows where the piles are, in which Forest Fuels Manger Shackelford is organizing.
- Tahoe Cedars Property Owners Annual Meeting- The meeting was well attended. Good presentations by the Sheriff's Department, the PUD, and an excellent presentation by Fire Marshal Armstrong on behalf of Meeks Bay Fire and North Tahoe Fire. We were well represented and the community had positive comments. President Miller introduced the Meeks Bay Directors that were there.
- Housekeeping- President Miller requested the minutes be printed double sided.

9. **Adjournment**

There being no further business to come before the Board, it was moved by Director Kromydas and seconded by Director Fielding to adjourn the meeting of the Board of Directors at 5:43pm

Respectfully submitted,
Melissa Daniels
Clerk of the Board

Staff Attendees:

Fire Chief Leighton
Division Chief Alan Whisler
Director of Finance and Administration Kim Eason
Fire Marshal Brent Armstrong
BC Naman Beatie
PIO Erin Holland
Captain Jamie Sheppard
Clerk of the Board Melissa Daniels

Additional Attendees:

Ellie Beals
Heidi Doyle, North Tahoe Board Member
M Heim
Michelle McIntyre, Placer LAFCO
Randy Parr, AP Triton
Erica Sanchez, El Dorado LAFCO
Rick Stephens
Gordana Wood