



To: Board of Directors
From: Steve Leighton, Fire Chief
Date: June 29, 2022
Subject: Appoint Melissa Daniels to the office of District Clerk

Background

Due to the retirement of District Clerk Kelly Martin, staff requests the Board to consider appointing her replacement, Melissa Daniels, as District Clerk.

As a result of this change, we are asking the Board to adopt Resolution 2022-14, appointing Melissa Daniels to the office of District Clerk replacing Kelly Martin.

Recommendation

- (1) Appoint Melissa Daniels to the office of District Clerk; and
- (2) Adopt Resolution 2022-14

Meeks Bay Fire Protection District



**RESOLUTION
of the Board of Directors**

No: 2022-14

WHEREAS, the Board of Directors is vested with the authority to make an appointment to the office of District Clerk; and

WHEREAS, the Board of Directors desires to appoint Melissa Daniels to the office of District Clerk, replacing Kelly Martin.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH TAHOE FIRE PROTECTION DISTRICT, as follows:

1. The above recitals are true and incorporated in this resolution.
2. Melissa Daniels is appointed as the District Clerk until such time as either the Board appoints a different person to such office or Ms. Daniels' employment with the District ends.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MEEKS BAY FIRE PROTECTION DISTRICT OF THE COUNTY OF EL DORADO AT A REGULAR BOARD MEETING OF SAID BOARD, HELD ON THE 29TH DAY OF JUNE 2022 BY THE FOLLOWING VOTE OF SAID BOARD:

AYES:
NOES:
ABSTENTIONS:
ABSENT:

PRESIDENT, BOARD OF DIRECTORS
BY: Edward I Miller

I CERTIFY THAT THE FOREGOING IS A CORRECT COPY OF A RESOLUTION DULY ADOPTED BY SAID BOARD OF DIRECTORS ON THE DATE THEREIN SET FORTH.

CLERK OF THE BOARD OF DIRECTORS
BY: Melissa Daniels