



To: Board of Directors
From: Steve Leighton, Fire Chief
Date: June 29, 2022
Subject: Update California Employers' Retiree Benefit Trust (CERBT) Delegation of Authority

Background

Due to the retirement of Office Manager Shawn Crawford, the delegation of authority for the California Employers' Retiree Benefit Trust (CERBT) fund needs to be updated to allow for disbursements above \$10,000 to be processed. Disbursements above \$10,000 require two signatures and currently only the Fire Chief is an authorized signer. The CERBT fund is used each year to reimburse the District for medical expenses paid for the retirees.

Staff is asking the Board to adopt Resolution 2022-13, updating the Delegation of Authority for the CERBT fund to include the positions of Division Chief and Director of Finance & Administration, as well as retain the position of Fire Chief that is currently authorized.

Recommendation

- (1) Adopt Resolution 2022-13

Resolution 2022-13



California Public Employees' Retirement System California Employers' Retiree Benefit Trust (CERBT)
400 Q Street, Sacramento, CA 95811
www.calpers.ca.gov

Delegation of Authority to Request Disbursements
California Employers' Retiree Benefit Trust
(CERBT)

RESOLUTION
OF THE

Board of Directors

(GOVERNING BODY)

OF THE

Meeks Bay Fire Protection District

(NAME OF EMPLOYER)

The Board of Directors delegates to the incumbents
(GOVERNING BODY)

in the positions of Fire Chief and
(TITLE)

Divison Chief and/or
(TITLE)

Director of Finance & Administration authority to request on
(TITLE)

behalf of the Employer disbursements from the Other Post Employment Prefunding

Plan and to certify as to the purpose for which the disbursed funds will be used.

By
Title Board President

Witness

Date 6/29/2022